

Chromebook User Policies, Grades 3-5, St. Gabriel the Archangel School 2021-2022

St. Gabriel the Archangel School will do our best to:

- Provide a working Chromebook with stable internet connection.
- Make sure that you are safe on the internet with our web content filtering.
- Give you the opportunity to use technology to be creative and work with others.

Your responsibilities:

- Always use your school username and password.
- Never copy or use another person's password or documents. Respect other people's work. When working in a group, never change or delete anything unless the group agrees.
- Never put personal information on the internet, such as address, password, or phone number.
- Never share movies or photos of students, teachers, or staff members on the internet unless you have special permission.
- Use the camera on the Chromebook only with permission for school projects.
- Never use a cell phone to call, text, or take photos during school.
- Never change the settings on the school issued Chromebook.
- Always give credit to sources of information and pictures. Never use the device to cheat.
- Always be respectful and kind when commenting online.
- Tell the teacher if you find something online that makes you feel uncomfortable.
- Never use, or try to find websites that are rude or threatening.
- Follow classroom expectations even in online environments: Google Meet, Google Classroom, other Google Apps, and any other websites the teacher directs you to..
- Be careful with school equipment and follow directions. Damages to any school issued device will be the responsibility of the parent/family. Tell the teacher right away if any equipment is damaged.

I understand that there are consequences for breaking these rules. These may include losing the privilege to use Chromebooks, the internet at school, or even suspension from school. I understand that any damages sustained to the Chromebook and protective case are my/our responsibility to pay for. Transcripts/final grades will be held if there are any unpaid charges at the end of the year

I know and understand my responsibilities listed above.

Print student first & last name

Date

Print and sign Parent

Date